

# COMPLIANCE

OVERVIEW

## TRAINING LIBRARY

Your organisation may have its own operational and human resources policies and procedures, which are perfect candidates for custom topics you create in Tribal Habits.

However, you also need to provide training to your staff and managers on understanding and complying with workplace regulations. This is where our **COMPLIANCE** library plays a valuable role. Reviewed by Australian subject matter experts for Australian organisations.

## COMPLIANCE LIBRARY FEATURES

### High-quality Australian content

Our topics are all created in Australia by recognised Australian subject matter experts (all topics reviewed annually by leading law firm McCullough Robertson).

### Consistent and modern experience

Each topic uses the powerful Creator tools in Tribal Habits to capture and share content. As a result, all topics have the same navigation, layout, flow and style. They work as a complete set of training topics with a consistent experience for your staff.

### Built-in assessments

All Compliance topics include graded assessments to ensure engagement and understanding by your staff. Assessments offer randomised process and all answers and results are fully tracked and reportable.

### Styled in your organisation's branding

Our Compliance topics can be imported into your own branded, secure Tribal Habits portal. This means topic appears in your organisation's branding and is available 24/7 to your staff in any location.

### Detailed completion records and certificates

Topic completion data is recorded for all staff, with online filtering, manager views and CSV download for detailed offline filtering (including up to 20 fields of customer user demographics). Staff receive downloadable completion certificates with unique certificate numbers and key topic details.

### Due dates and reaccreditation periods

Our Compliance topics can include due dates (based on individual enrolment dates or specified completion dates) as well as re-accreditation periods to trigger re-enrolment in the topic.

### Version control and updates

Our Compliance topics have detailed version control. Topic completion data includes the topic version number. You are notified when a new topic version is available and can instantly update your version (including reviewing version notes).

### Automated enrolment and notifications

Compliance topics have all the same powerful training automation features as Creator topics. You can automate self-enrolment libraries based on staff demographics and enable various notifications for learners, managers and other stakeholders. This includes a range of optional completion reminders, with escalation to managers and supervisors.

### Use stand-alone or combine with your content

Compliance topics can be used as a stand-alone solution for a complete compliance training library for your staff. Or you can seamlessly combine your content with our topics. Create learning pathways which mix and match content with common branding and navigation. Build a complete induction solution on your organisation processes and policies.

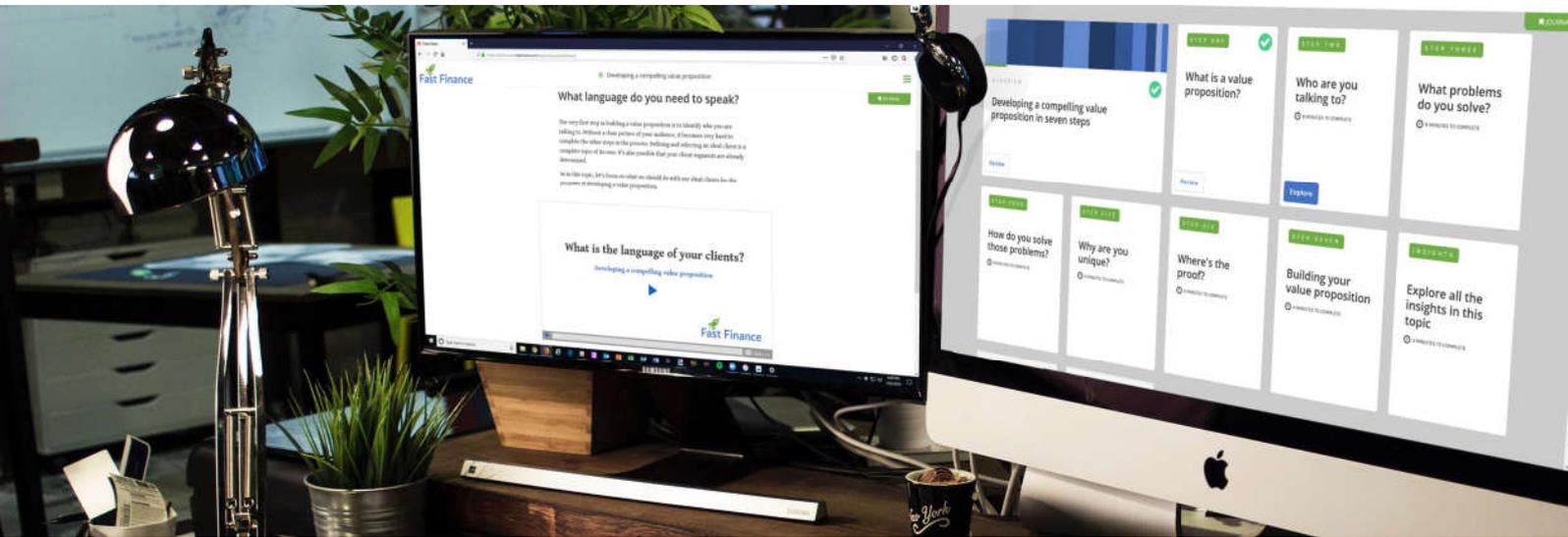
**Add unlimited access to our Compliance library from just \$5 per active user per month with no fixed contract. Discounts for larger usage on annual plans. Access to single Compliance topics also available at a low cost for organisations or individuals.**



# EXAMPLE COMPLIANCE TOPICS

Alcohol and other drugs in the workplace  
Anti-bullying and harassment for managers  
Anti-bullying and harassment for employees  
Anti-Money laundering  
Dealing with workplace conflict  
Duty of care for employees  
Duty of care for managers  
Equal employment opportunity for employees  
Equal employment opportunity for managers  
Fraud and corruption awareness  
Poor performance, misconduct and absenteeism  
Information security: Employee awareness  
Information security: Phishing awareness  
Information security: Social media  
Injury management for employees  
Injury management for managers  
Managing staff underperformance

Managing workplace flexibility  
Mental Health awareness for employees  
Mental health awareness for managers  
Privacy and the workplace  
Risk management for employees  
Risk management for managers  
Safety for children and vulnerable people  
Sexual harassment awareness  
Workplace health and safety: Driver safety  
Workplace health and safety: Employee awareness  
Workplace health and safety: Manager awareness  
Workplace health and safety: Manual handling  
Workplace health and safety: Office ergonomics  
Workplace health and safety: Trips and hazards  
Workplace health and safety: Warden training  
*And more added every month...*



## LET'S GET STARTED

You can learn more about Tribal Habits at [tribalhabits.com](https://tribalhabits.com). See examples of Compliance topics, organise a virtual demo, review pricing and plans or sign-up for a free trial portal.

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Tribal Habits